



TO: Faculty & Staff
FROM: Dawn Jirak
DATE: April 1, 2025
SUBJECT: Motor Pool Rates

North Dakota State Fleet has issued new motor pool rates. As of April 1st, 2025, the new rates listed below will be used.

Table with 2 columns: Vehicle, Rate/Mile. Rows include Sedans, SUV FWD, SUV AWD, Mini Vans, 12-15 Passenger Van, 3/4 Ton Pickup, Small Trailer, and 5th Wheel Trailer.

Table with 3 columns: Vehicle, Rate/Mile, Monthly Depreciation. Rows include Sedans, Mini Vans, Highway Patrol Unit, Pickup-Hydraulic Lift # 7496, Pickup # 6793 (4x4), Facility Vehicles, and Dump Truck.

Motor Coach

Contact Ottertail Minn-Dakota Coaches for your Motor Coach travel at 800-726-3586 or otmdc@prtel.com

Table with 5 columns: # of Passengers, Live Mileage, Dead Head Mileage, 4 Hour Minimum, Additional Hours. Rows include School Bus (77), Van w/driver, Coaches (40, 56), Sleeper/Rates, and WiFi.



Additional Charges: Overnight trips will have a layover charge of \$30.00 per driver. The second driver charge is \$.75 per mile. Tolls, entrance fees, parking, drivers lodging, etc. will be charged separately unless paid by group in advance. A fuel surcharge will be added in direct proportion to fuel rate increases.

Effective August 1, 2024. All prices are subject to change without notice.

Vehicle usage

Only state employees or persons directly involved with state business may ride as passengers in state fleet vehicles. Trips with State Fleet vehicles involving students must have prior written approval. Contact the Motor Pool office at 3-2313 opt 2.