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| NDSCS Logo full color | North Dakota State College of Science2024-2025 SyllabusTerm 20XX | [OPTIONAL: insert image] |

## Course Information

|  |  |
| --- | --- |
| Course Number: |  |
| Course Title: |  |
| Credit Hours: |  |

## Instructor Information

|  |  |
| --- | --- |
| Instructor: |  |
| Phone: |  |
| Email: |  |
| Office Location: |  |
| Office Hours: |  |

## Course Description

[DELETE these instructions when entering your information. Insert course description. Description must be consistent with the NDSCS Catalog, including prerequisites.]

## Textbook and Required Materials

[DELETE these instructions when entering your information. Insert textbook(s) with ISBN# and other required materials, including OERs.]

## Learning Goals/Outcomes

Upon completion of this course, the student will be able to:

[DELETE these instructions when entering your information. Insert learning goals/outcomes, use bulleted or number list tool]

## Grading and Evaluation

[DELETE these instructions when entering your information. Provide students with your grading policies; for example, when they can expect work to be graded, view their graded work, a statement about late or missing work]

### Grading Scale

[DELETE these instructions when entering your information. Insert grading scale. You may also want to include the breakdown or description of the different assessments used in the course and how they factor into the overall course grade.]

| Grading System | Percent |
| --- | --- |
| A | #%-#% |
| B | #%-#% |
| C | #%-#% |
| D | #%-#% |

## Attendance Policy

Regular attendance, promptness and participation in classes, laboratories and/or shops are expected of each student. For more information, refer to the NDSCS College Catalog under [*Attendance Policy*.](https://catalog.ndscs.edu/attendance-policy)

[DELETE these instructions when entering your information. Insert any additional attendance requirements your course or program may have, if attendance is graded, etc.]

## Tie to Assessment Outcomes

[DELETE these instructions when entering your information. Insert assessment outcomes. Include the tie to program and/or general education assessment outcomes.]

## Course/Instructor Expectations

Students are expected to use their official NDSCS email in the course, this is where communications from the college and your instructors will be sent. If you need assistance with your email, visit [*www.ndscs.edu/TechnologySetup*](http://www.ndscs.edu/TechnologySetup). Assistance is also available from the ITS Service Desk at 701-671-3333.

[DELETE these instructions when entering your information. Insert your specific expectations. Include statement on how you will communicate and/or how students should communicate, classroom or online conduct, netiquette, dress code, etc.

[DELETE these instructions when entering your information. Insert additional course information. This may include calendar/schedule, required accreditation statements, course goals, or any other program or course expectations students need to be aware of.]

## Academic Integrity

Acts of academic dishonesty, including but not limited to cheating, plagiarism, falsifying research data or results or assisting others to do the same will be cause for sanction up to and including reduction in grade, failure of course or removal from class. Repeat offenses may result in additional sanctions.

[DELETE these instructions when entering your information. Insert course/program specific academic integrity statements.]

## Statement on use of Artificial Intelligence (AI)

[DELETE these instructions when entering your information. The use of AI in education varies greatly among instructors. There is no one size fits all approach. Consider what the goals of your course are, the needs of your students, and potential benefits or challenges AI poses in your course. Here are some [sample AI statements](https://ndusbpos-my.sharepoint.com/:w:/g/personal/tara_bladow_ndus_edu/EZGKOTX_haRDkDikRbohwnUBG7RvENI6j0CUs92yXPCAxQ?e=AXR1I6) you can use.]

## ADA Statement

Any student who feels they may need an accommodation based on the impact of a disability should contact their instructor privately to discuss specific needs. Please contact the Accessibility Coordinator at [NDSCS.Accessibility@ndscs.edu](mailto:NDSCS.Accessibility@ndscs.edu) or by phone at 701-671-2623 as soon as possible in the semester to discuss possible accommodations.

## Equal Opportunity Statement

North Dakota State College of Science is an equal opportunity employer and equal opportunity educator. NDSCS is fully committed to equal opportunity in employment decisions and educational programs and activities. All practices are in compliance with all applicable federal and state laws, for all individuals without regard to age, color, gender identity/expression, genetic information, marital status, national or ethnic origin, physical and mental ability status, public assistance status, race, religion, sex, sexual orientation, familial or parental status, status as a U.S. veteran/service member, or participation in lawful activity off the employer’s premises during nonworking hours which is not in direct conflict with the essential business-related interests of the employer.

For more information, refer to the NDSCS College Catalog under [*Non-Discrimination Statement and Equal Opportunity Policy*](http://policy.ndscs.edu/policies/equal-opportunity-policy).

## Continuity of Instruction

NDSCS is committed to the continuity of instruction in the event of an emergency disruption that may result in the suspension of activities, including in-person classes at NDSCS. NDSCS is committed to preparing for any significant operational disruption or closure, which could result from flooding, weather, medical emergency, campus evacuation or other emergency.

An emergency closing of the College, campus closure, and/or suspension of in-person classes does not equate into a suspension of instruction. Faculty contract days remain in effect, though the means of instructional delivery may change.

All communications and updates are sent out in official College email and posted at NDSCS.edu

## Land Acknowledgement Statement

**NDSCS acknowledges that we occupy the sacred ancestral lands of the First Nations cultures of North Dakota. Without them, we would not have access to our gathering, dialogue, and learning spaces.**

## Developed/Revised (Date):