ARTEKTA

Looking to be part of a team in a position built around your talents? Required skills are typical for Architectural Designer / Technician of 3-7 years experience. REVIT work from site design to detailing, meeting with clients and consultants in representation of projects, receiving and interpreting corrections and redlining from other team members. Position title, duties and pay based on individual experience. Will be working on market-sector commercial and multi-family projects throughout MN, ND, TX MO, CO. FTE position of 40-hours/week.

Job Type: Full-time

Position Summary

This position will work under the general supervision of Firm Principal, Architects and Project Managers to assist in various on & offsite activities. Assignments will include plans, renderings, square foot calculations, material investigations.

Role and Responsibilities

- Provides support to Senior Designers, Project Managers, or Principal in the design of building and site through AutoCAD, REVIT/BIM, and SketchUp.

- Accurately completing redline revisions on details, plan, sections, and elevations, and the 3D modeling of buildings in SketchUp and Photoshop.

- Assist in preparation of design documentation and support of client and consultant meetings.

- Incidental duties in support of office functions, such as moving of furnishings, cleaning, etc.

Qualifications and Education Requirements

- Understands the purpose and content of Schematic Design, Design Development, and Construction Documents

- Possess knowledge of information exchange: hand drawing, verbal, graphic presentation

- Experience with design document production software

- Ability to work effectively with team members

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- Understands and can perform the research process of site utilities, including sanitary sewer, storm sewer, water, gas, power, communications and arterials (local, county, state).

- Assist in preparation of design documentation and support of client and consultant meetings.

- Coordinate and assist with addendums, RFIs and change orders.

- Understands and can generate basic building door and window details.

- Understands and translates survey documents and civil documents into architectural site plans

- Incidental duties in support of office functions, such as moving of furnishings, cleaning, etc.

Qualifications and Education Requirements

- Professional degree in Architecture, plus 2-3 years of related experience
- Fully Competent in all conventional aspects of architecture
- Experience with design document production software
- Ability to work effectively with team members